

HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees
December 18th, 2024
5:15pm

Regular Meeting

1. Call to Order
2. Reading and Approval of Minutes
3. Reading and Approval of Financial Report and Bills
4. Report of the Librarian
5. Committee Reports
6. Communications
7. Public Input
8. Unfinished Business
 - a. Information Related to Public Comments from 11/20
 - b. Other
9. New Business
 - a. Policy Updates
 - i. Capital Assets
 - ii. Emergency Closure
 - b. 2025 Salary Schedule Approval
 - c. Other
10. Board Education - Employee Engagement Survey Results
11. Adjournment

HUNTINGTON CITY TOWNSHIP PUBLIC LIBRARY

Board of Trustees
November 20th, 2024
5:15pm

Present: Rebekah Benjamin, Doug Denney, Jamie Hoffman, Beka Lemons, Terri Salzano-Sees, Daryl Shrock, Jessica Mankey, Sue Jepsen

Absent: None

Visitors: Hank Miller, Eric Fry, Cassidy DeHaven, Archie Lintz, Devoin Henderson, David E. Ferguson, Sr.

Regular Meeting

- 1. Call to Order:** Doug called the meeting to order.
- 2. Reading and Approval of Minutes:** Jamie motioned to approve the minutes, Daryl seconded. Minutes approved.
- 3. Reading and Approval of Financial Report and Bills:** Daryl motioned to approve the financial report and bills. Terri seconded the motion. Motion approved.
- 4. Report of the Librarian:** Beka updated the board on the employee engagement survey —she will be bringing a summary to the board to discuss the findings. She shared some of the activities the Friends are involved in and supporting for the library. Continued work on the orientation revision and development process.
- 5. Committee Reports:** Personnel committee met with Beka for regularly scheduled meetings. Beka explained the plan for the salary schedule and raises —the process for her mirrors the process for the rest of the employees.
- 6. Communications:** None.
- 7. Public Input:** Hank Miller, Archie Lintz, & David Ferguson gave comments during the public input session.
- 8. Unfinished Business:**
 - a. 2025 Budget:** Beka noted that our budget is back and our rate is the

lowest it has been since 2015 (except 2023).

b. 'Park' Update: The original plan has been canceled and there are alternate plans being explored.

c. Cafe Area Update: Beka updated us on the progress in getting new furniture for the cafe. She is currently waiting for an updated estimate after requesting some changes.

d. Other: None

9. New Business

a. Election of Officers: The slate of officers proposed are Doug for President, Jamie as vice-president, and Daryl as Treasurer, Rebekah for secretary. Sue motioned Terri seconded. Officers have been elected.

b. Policy Updates

i. Unattended Patron Policy: Beka presented the policy to be updated on its regular 3 year schedule with no changes. Terri motioned and Jessica seconded. Policy approved.

ii. Community Room Policy: Beka noted that we are adding the staff conference room to the community room for up to 8 people as a study room. There are changes to where food/beverage are permitted. Study rooms may be requested by anyone 13 and over. Beka answered questions about the updates to the policy. Rebekah motioned to approve the policy, Daryl seconded. Policy approved.

c. 2025 In-service Closings: Beka is requesting to close Huntington and Markle on 6 March, 6 August, & 6 November from 9AM-1PM for in-service closings. Terri motioned to approve, Sue seconded. Closings approved.

d. Other: Rebekah asked about how we are managing supervised meetings and Beka explained how we are navigating that with our policy changes.

10. Adjournment: Jamie motioned to adjourn. Daryl seconded. Meeting adjourned.

Financial Report
Huntington City-Township Public Library

Report Dates = **11/20/2024 to 12/18/2024**

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
1. Operating Fund						
100 OPERATING	\$1,887,205.22	\$182,029.20	\$2,467,365.24	\$694,880.46	\$2,531,138.19	\$1,950,978.17
Subtotal	\$1,887,205.22	\$182,029.20	\$2,467,365.24	\$694,880.46	\$2,531,138.19	\$1,950,978.17
2. Special Revenue						
200 GIFT (REGULAR)	\$179,093.81	\$1,454.76	\$9,371.83	\$5.30	\$11,876.99	\$181,598.97
201 FRIENDS OF THE LIBRARY	\$8,786.45	\$1,243.10	\$11,227.65	\$0.00	\$11,109.83	\$8,668.63
202 LITERACY	\$21,760.79	\$0.00	\$39.00	\$250.00	\$863.15	\$22,584.94
203 GIFT - B. JOAN KEEFER CENTER	\$46,076.73	\$363.25	\$2,584.67	\$47.00	\$7,087.42	\$50,579.48
204 B JOAN KEEFER CENTER INVESTMENT - UND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
205 GIFT CHILDRENS ROOM	\$2,426.85	\$491.51	\$5,251.33	\$0.00	\$4,818.26	\$1,993.78
206 JOAN B. KEEFER CENTER MEMORIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$945.00	\$945.00
207 BRIDGE-DICKEY INVESTMENT 08/2012	\$24,870.19	\$61.78	\$61.78	\$0.00	\$0.00	\$24,808.41
208 BRIDGE-DICKEY FUND	\$2,053.36	\$0.00	\$536.41	\$0.00	\$0.00	\$1,516.95
209 OUTREACH	\$9,196.67	\$0.00	\$0.00	\$0.00	\$2,076.81	\$11,273.48
276 STATE TECH GRANT FUND	\$10,793.77	\$0.00	\$0.00	\$0.00	\$8,350.76	\$19,144.53
277 IND. STATE STUDENT ASSISTANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
280 ALA GRANT 2023	\$10,000.00	\$0.00	\$8,800.00	\$0.00	\$0.00	\$1,200.00
281 AGING GRANT	\$0.00	\$4,330.45	\$4,809.45	\$0.00	\$5,000.00	\$190.55
Subtotal	\$315,058.62	\$7,944.85	\$42,682.12	\$302.30	\$52,128.22	\$324,504.72
4. Capital Projects						
400 LIBRARY IMPROVEMENT RESERVE FUND	\$95,146.28	\$0.00	\$0.00	\$169.68	\$2,023.41	\$97,169.69
401 LIRF-INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
421 RAINY DAY FUND	\$1,037,213.81	\$8,769.35	\$157,046.14	\$0.00	\$24,392.41	\$904,560.08
422 RAINY DAY INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$1,132,360.09	\$8,769.35	\$157,046.14	\$169.68	\$26,415.82	\$1,001,729.77
5. Clearing						
800 PLAC FUND	\$0.00	\$0.00	\$65.00	\$65.00	\$195.00	\$130.00
801 MARKLE PLAC FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
803 FEDERAL	\$0.00	\$8,411.05	\$110,975.43	\$8,411.05	\$110,975.43	\$0.00
804 FICA	\$0.05	\$7,266.80	\$93,899.00	\$7,266.80	\$93,898.95	\$0.00
806 STATE	\$0.00	\$4,904.99	\$38,272.62	\$3,103.12	\$39,815.72	\$1,543.10
807 COUNTY	\$0.00	\$2,790.50	\$21,868.24	\$1,752.86	\$22,739.04	\$870.80
808 INSURANCE	(\$1,683.89)	\$6,529.81	\$55,567.47	\$3,824.14	\$47,465.25	(\$9,786.11)
809 DEFERRED COMP	\$0.00	\$600.00	\$7,660.00	\$600.00	\$7,660.00	\$0.00
810 UNITED WAY	\$0.00	\$0.00	\$0.00	\$130.00	\$1,650.00	\$1,650.00
811 EMPLOYEE CONTRIBUTION PERF	\$0.00	\$717.86	\$5,359.45	\$717.86	\$5,359.45	\$0.00
812 ROTH IRA	\$0.00	\$560.00	\$6,600.00	\$560.00	\$6,600.00	\$0.00
813 HEALTH SAVINGS ACCOUNT	\$0.00	\$500.00	\$6,200.00	\$500.00	\$6,200.00	\$0.00
814 GARNISHMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	(\$1,683.84)	\$32,281.01	\$346,467.21	\$26,930.83	\$342,558.84	(\$5,592.21)

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
Grand Total	\$3,332,940.09	\$231,024.41	\$3,013,560.71	\$722,283.27	\$2,952,241.07	\$3,271,620.45

Total all banks = \$3,271,620.45

Appropriation Report for 100 OPERATING

Huntington City-Township Public Library

Report Date: From 11/20/2024 To 12/18/2024

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
1. Personal Services							
1.11 Salary of Librarian	\$96,450.00	\$0.00	\$96,450.00	\$7,416.48	\$92,586.00	\$3,864.00	4.0
1.12 Salary of Assistants (Salary and Wage Overflow)	\$1,110,000.00	\$0.00	\$1,110,000.00	\$83,263.94	\$1,050,121.82	\$59,878.18	5.4
1.14 Wages of Janitors	\$86,000.00	\$0.00	\$86,000.00	\$4,590.00	\$89,409.84	(\$3,409.84)	-4.0
1.15 Additional Hours (750)	\$8,000.00	\$0.00	\$8,000.00	\$575.30	\$5,880.85	\$2,119.15	26.5
1.21 Employer's Share FICA	\$101,000.00	\$0.00	\$101,000.00	\$7,266.68	\$93,898.26	\$7,101.74	7.0
1.22 Unemployment Compensation	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.0
1.23 Employer's Contribution PERF - Library	\$113,000.00	\$0.00	\$113,000.00	\$7,689.98	\$99,621.16	\$13,378.84	11.8
1.231 Employer's contribution PERF - Employee	\$32,000.00	\$0.00	\$32,000.00	\$2,059.82	\$30,451.27	\$1,548.73	4.8
1.24 Employer's Contribution Group Health	\$210,000.00	\$0.00	\$210,000.00	\$15,670.16	\$194,379.23	\$15,620.77	7.4
1.25 Employer's Contribution Life Ins.	\$11,500.00	\$0.00	\$11,500.00	\$893.81	\$8,257.94	\$3,242.06	28.2
1.26 Employer's Contribution STD	\$11,000.00	\$0.00	\$11,000.00	\$987.69	\$11,564.26	(\$564.26)	-5.1
1.27 Employer's Contribution LTD	\$12,000.00	\$0.00	\$12,000.00	\$1,093.64	\$11,561.16	\$438.84	3.7
1.28 Employer's Contribution Dental	\$6,100.00	\$0.00	\$6,100.00	\$625.72	\$6,801.74	(\$701.74)	-11.5
1.29 Other Employee Benefits (Benefits Overflow)	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
1.3 Employer's Contribution Vision	\$750.00	\$0.00	\$750.00	\$55.89	\$649.89	\$100.11	13.3
Subtotal	\$7,801,300.00		\$7,801,300.00	\$132,189.11	\$1,695,183.42	\$106,116.58	5.9
2. Supplies							
2.11 Official Records	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
2.13 Other Office Supplies	\$26,000.00	\$0.00	\$26,000.00	\$3,023.14	\$16,998.54	\$9,001.46	34.6
2.21 Operating/Cleaning/Sanitation Supplies	\$13,000.00	\$0.00	\$13,000.00	\$1,814.09	\$18,158.67	(\$5,158.67)	-39.7
Subtotal	\$39,001.00		\$39,001.00	\$4,837.23	\$35,157.21	\$3,843.79	9.9

Account #	Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
3. Other Services and Charge								
3.11	Consulting Services	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.12	Engineering and Architectural Services	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.13	Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$325.50	\$1,546.34	(\$546.34)	-54.6
3.14	Other Professional Services	\$22,000.00	\$0.00	\$22,000.00	\$417.55	\$14,467.39	\$7,532.61	34.2
3.141	Contracted Labor for Grounds	\$13,000.00	\$0.00	\$13,000.00	\$1,575.00	\$10,030.44	\$2,969.56	22.8
3.145	Databases	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$8,923.17	\$1,076.83	10.8
3.146	Electronic Materials	\$38,000.00	\$0.00	\$38,000.00	\$1,475.68	\$38,508.66	(\$508.66)	-1.3
3.21	Telephone and Fax	\$5,000.00	\$0.00	\$5,000.00	\$274.00	\$4,156.43	\$843.57	16.9
3.211	Telephone - Markle	\$900.00	\$0.00	\$900.00	\$34.52	\$552.02	\$347.98	38.7
3.213	ENA - E-Rate Funding / Huntington	\$5,725.00	\$0.00	\$5,725.00	\$242.00	\$3,751.00	\$1,974.00	34.5
3.2131	ENA - E-Rate Funding / Markle	\$3,500.00	\$0.00	\$3,500.00	\$170.00	\$2,635.00	\$865.00	24.7
3.22	Postage and Shipping	\$800.00	\$0.00	\$800.00	\$0.00	\$613.77	\$186.23	23.3
3.23	Traveling Expense	\$3,500.00	\$0.00	\$3,500.00	\$367.84	\$1,845.44	\$1,654.56	47.3
3.24	Professional Development	\$9,000.00	\$0.00	\$9,000.00	\$2,907.71	\$10,704.20	(\$1,704.20)	-18.9
3.31	Advertising and Public Notices	\$12,000.00	\$0.00	\$12,000.00	\$140.00	\$9,910.16	\$2,089.84	17.4
3.41	Official Bonds	\$500.00	\$0.00	\$500.00	\$0.00	\$657.00	(\$157.00)	-31.4
3.42	Operational Insurance	\$46,500.00	\$0.00	\$46,500.00	\$0.00	\$1,491.32	\$45,008.68	96.8
3.51	Gas Huntington	\$14,000.00	\$0.00	\$14,000.00	\$414.72	\$8,498.69	\$5,501.31	39.3
3.511	Gas Markle	\$1,200.00	\$0.00	\$1,200.00	\$23.78	\$634.52	\$565.48	47.1
3.52	Electricity Huntington (Utilities Overflow)	\$65,000.00	\$0.00	\$65,000.00	\$3,993.35	\$55,097.82	\$9,902.18	15.2
3.521	Electricity Markle	\$3,300.00	\$0.00	\$3,300.00	\$269.53	\$2,719.88	\$580.12	17.6
3.53	Water Huntington	\$3,000.00	\$0.00	\$3,000.00	\$249.78	\$3,320.07	(\$320.07)	-10.7
3.531	Water Markle	\$350.00	\$0.00	\$350.00	\$26.00	\$291.36	\$58.64	16.8
3.54	Sewer and Waste Huntington	\$6,000.00	\$0.00	\$6,000.00	\$615.27	\$6,410.33	(\$410.33)	-6.8
3.541	Sewer and Waste Markle	\$350.00	\$0.00	\$350.00	\$21.89	\$298.77	\$51.23	14.6

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
3.62 Equipment Repair and Maintenance	\$4,000.00	\$0.00	\$4,000.00	\$1,565.00	\$9,555.53	(\$5,555.53)	-138.9
3.621 Equipment Leasing and Maintenance	\$15,500.00	\$0.00	\$15,500.00	\$1,349.48	\$18,702.80	(\$3,202.80)	-20.7
3.622 Contracted Facility Maintenance	\$17,000.00	\$0.00	\$17,000.00	\$300.00	\$22,231.53	(\$5,231.53)	-30.8
3.623 Technology License Agreements	\$14,000.00	\$0.00	\$14,000.00	\$0.00	\$22,626.32	(\$8,626.32)	-61.6
3.624 Technology Maintenance	\$12,500.00	\$0.00	\$12,500.00	\$872.92	\$4,294.17	\$8,205.83	65.6
3.625 ILS Maintenance and Contract	\$45,000.00	\$0.00	\$45,000.00	\$0.00	\$44,943.73	\$56.27	0.1
3.63 Building Repair and Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Numl
3.71 Equipment Rental	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.72 Real Estate Rentals	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.91 Dues	\$2,500.00	\$0.00	\$2,500.00	\$199.00	\$374.00	\$2,126.00	85.0
3.92 Interest on Temporary Loans	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.93 Taxes and Assessments	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
3.94 Transfer to LIRF	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
Subtotal	\$375,132.00		\$375,132.00	\$17,830.52	\$309,791.86	\$65,340.14	17.4
4. Capitol Outlays							
4 Other Capital Outlays	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Numl
4.1 Land	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.2 Buildings	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.3 Improvements Other than Building	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0
4.4 Furniture and Equipment	\$8,000.00	\$0.00	\$8,000.00	\$274.45	\$5,632.70	\$2,367.30	29.6
4.42 Technology Equipment	\$9,000.00	\$0.00	\$9,000.00	\$6,494.00	\$9,000.00	\$0.00	0.0
4.43 Computer Technology Upgrade	\$10,000.00	\$0.00	\$10,000.00	\$2,453.79	\$10,000.00	\$0.00	0.0
4.5 Books	\$103,000.00	\$0.00	\$103,000.00	\$14,699.38	\$113,446.80	(\$10,446.80)	-10.1
4.6 Periodicals and Newspapers	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$8,982.98	(\$982.98)	-12.3
4.71 Audio-visual Materials	\$22,050.00	\$0.00	\$22,050.00	\$2,127.06	\$19,896.78	\$2,153.22	9.8
4.77 INSPIRE	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	100.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
4.79 Other Collections	\$750.00	\$0.00	\$750.00	\$0.00	\$234.77	\$515.23	68.7
4.8 Materials Processing	\$14,000.00	\$0.00	\$14,000.00	\$1,123.66	\$10,038.72	\$3,961.28	28.3
4.9 PLAC CARDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Numl
Subtotal	\$174,804.00		\$174,804.00	\$27,172.34	\$177,232.75	(\$2,428.75)	-1.4
Grand Total	\$2,390,237.00	\$0.00	\$2,390,237.00	\$182,029.20	\$2,217,365.24	\$172,871.76	7.2

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

Appropriation Report for 400 LIBRARY IMPROVEMENT RE

Huntington City-Township Public Library

Report Date: From 11/20/2024 To 12/18/2024

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
4. Capital Outlays							
4 Other Capital Outlays	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
4.2 Buildings	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0
4.3 Improvements Other than Building	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
4.4 Furniture and Equipment	\$5,241.00	\$0.00	\$5,241.00	\$0.00	\$0.00	\$5,241.00	100.0
Subtotal	\$40,241.00		\$40,241.00	\$0.00	\$0.00	\$40,241.00	100.0
Grand Total	\$40,241.00	\$0.00	\$40,241.00	\$0.00	\$0.00	\$40,241.00	100.0

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.

Appropriation Report for 421 RAINY DAY FUND

Huntington City-Township Public Library

Report Date: From 11/20/2024 To 12/18/2024

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
1. Personal Services							
1.12 Salary of Assistants (Salary and Wage Overflow)	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.0
1.29 Other Employee Benefits (Benefits Overflow)	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	100.0
Subtotal	\$22,500.00		\$22,500.00	\$0.00	\$0.00	\$22,500.00	100.0
2. Supplies							
2.21 Operating/Cleaning/Sanitation Supplies	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
Subtotal	\$5,000.00		\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
3. Other Services and Charge							
3.14 Other Professional Services	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0
3.52 Electricity/Huntington (Utilities Overflow)	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0
3.62 Equipment Repair and Maintenance	\$0.00	\$0.00	\$0.00	\$2,462.00	\$2,462.00	(\$2,462.00)	#Div:0!
3.622 Contracted Facility Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num:!
3.63 Building Repair and Improvements	\$30,650.00	\$0.00	\$30,650.00	\$0.00	\$16,862.79	\$13,787.21	45.0
Subtotal	\$60,650.00		\$60,650.00	\$2,462.00	\$19,324.79	\$41,325.21	68.1
4. Capital Outlays							
4 Other Capital Outlays	\$123,000.00	\$0.00	\$123,000.00	\$0.00	\$0.00	\$123,000.00	100.0
4.2 Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num:!
4.3 Improvements Other than Building	\$105,000.00	\$0.00	\$105,000.00	\$0.00	\$0.00	\$105,000.00	100.0
4.31 HVAC Replacement Plan	\$285,750.00	\$0.00	\$285,750.00	\$0.00	\$131,414.00	\$154,336.00	54.0
4.4 Furniture and Equipment	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.0
4.42 Technology Equipment	\$10,000.00	\$0.00	\$10,000.00	\$6,307.35	\$6,307.35	\$3,692.65	36.9

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
	Subtotal \$538,750.00		\$538,750.00	\$6,307.35	\$137,721.35	\$401,028.65	74.4
Grand Total	\$626,900.00	\$0.00	\$626,900.00	\$8,769.35	\$157,046.14	\$469,853.86	74.9

Approved by the State Board Of Accounts for Huntington City-Township Public Library on 1/1/1998.