

Title: Reciprocal Borrowing

Effective Date: 11/19/18

Authorized By: Library Board of Trustees

Date of Last Revision: 4/19/23

Scope

The Huntington City-Township Public Library maintains a reciprocal borrowing agreement with the Wells County Public Library. This agreement allows cardholders from either library to borrow from both libraries.

This agreement applies to the Huntington and Markle locations of HCTPL and the Bluffton and Ossian locations of WCPL.

Eligibility

Patrons must hold a resident card in good standing with either HCTPL or WCPL.

The following HCTPL patron types are eligible for reciprocal borrowing:

- Adult Resident
- Young Adult Resident
- Juvenile Resident
- Non-resident

All other patron types are ineligible for reciprocal borrowing privileges.

HCTPL staff will contact WCPL staff to confirm that the cardholder is in good standing.

Patrons must provide ID to get a reciprocal card.

Library Cards

Reciprocal borrowers will be registered with their existing library cards.

Reciprocal borrower accounts will have a one year expiration period. Reciprocal cards may be renewed only after confirming that patrons are in good standing at their home libraries.

Restrictions

- Materials will not be transferred between HCTPL and WCPL locations. Patrons must go to a physical location to borrow materials. All materials must be returned to the library from which they were borrowed.
- Reciprocal Borrowers will be allowed to borrow all materials from HCTPL locations except mobile hotspots, hot shelf materials, Library of Things and electronic materials.